

Texas State Agency
Business Administrator's Association



Annual Business Meeting

40th Annual Summer Conference
June 24, 2009
Omni Bayfront Hotel
Corpus Christi, Texas

**Texas State Agency Business Administrators= Association
Annual Business Meeting - Agenda
Corpus Christi, Texas
June 24, 2009**

Call to Order	Greg Herbert
Secretary's Report - Minutes from July 2, 2008	Michael Doerr
Treasurer's Report	Sandra Woodruff
Awards Committee Report	Phillip Ashley
Annual Conference Report	Lori Trank
Audit Committee Report	Brenda Stott
Continuing Professional Education Committee Report	Vince Houston
Membership Committee Report	Sylvia Casas
Mid-Winter Conference Committee Report	Michael Doerr and Suzanne Tolley
Newsletter Committee Report	David Galanski
Program Committee Report	Carol Oberrender
Resolutions, Constitution and By-Laws Committee Report	Laura Font
Special Committee - Vendor Committee Report	Lori Trank
Special Committee - Website Committee Report	Carol Willess
Old Business	
New Business	
Presentation of the Administrator of the Year Resolution	Laura Font
Proposed Amendments to the Constitution & By-Laws	Laura Font
Conference Sites – Future	Michael Doerr
Nominations Committee Report	Suzanne Tolley
Election of Officers for Fiscal Year 2010	Greg Herbert
Passing of the Gavel	Greg Herbert
Adjourn	Greg Herbert



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Texas State Agency Business Administrators' Association

P.O. Box 13164, Austin, Texas 78711-3164

www.tsabaa.com

TSABAA Minutes of the Annual Business Meeting July 2, 2008

Officers:

Suzanne Tolley, President
Greg Herbert, First Vice President
Cecilia Whitley, Second Vice President
Leslee Camarillo, Treasurer
Michael Doerr, Secretary
Sandra Woodruff, Parliamentarian
Ken Welch, Past President

Present at Meeting:

Yes
Yes
No
No
Yes
Yes
Yes

A quorum being present, the meeting was called to order by Suzanne Tolley at 10:30 a.m.

Committee Reports:

The Annual Business Meeting Agenda and copies of the Committee Reports were distributed to the members present at the meeting. (Copies are included in the Secretary notebook as "Attachment A")

A motion was made by Ken Welch to dispense with the reading of the individual Committee Reports, and moved that the reports be accepted as written. Laura Font seconded the motion. There was no opposition and the reports were adopted as written.

Recognition of Officers for Year 2008

President Suzanne Tolley recognized each officer for the year 2008 and awarded them with a plaque for their service.

Old Business

President Suzanne Tolley opened the floor for discussion of old business and there was none.

New Business

President Suzanne Tolley opened the floor for discussion of new business and there was one item; an amendment to the By-Laws:

The recommendation to amend the language in the By-Laws relates to the appointment and term of the Audit Committee Chairperson. It was recommended (presented by Linda Duncan) that the Bi-Laws be amended to clarify that the chairperson for the Audit Committee may be appointed to serve more than one fiscal year; however, the same chairperson cannot be appointed to serve more than three consecutive years. A motion was made by Laura Font for approval. Bo Overstreet seconded the motion. The membership voted in favor of the amendment.

Resolution Read:

Suzy Whittenton, Chair, Constitutions, Bylaws, and Resolutions Committee, presented a resolution recognizing Martin Hubert as the Administrator of the Year for 2008.

Conference 2009

Greg Herbert announced the 40th Annual Summer Conference will be held at the Omni Bayfront in Corpus Christi, Texas June 22nd – June 29th, 2009.

Conference 2010

The site selection committee, chaired by Cecilia Whitley (presented by Michael Doerr), distributed ballots for all voting members to select a possible site for the 41st Annual Summer Conference for 2010. Michael announced that Galveston and Port Aransas received the most votes.

Nominations Committee:

Ken Welch, Immediate Past President and Chair of the Nominations Committee, called for any nominations from the membership. None were presented. He presented the following nominations from the Executive Committee for 2008 TSABAA Officers:

President	Greg Herbert
First Vice President	Cecilia Whitley
Second Vice President	Michael Doerr
Treasurer	Sandra Woodruff
Secretary	Daniel Benjamin
Parliamentarian	Carla James

A motion was made by Pam Moore to accept the nominations, seconded by Wilson Day. The nominees were elected by vote of the membership.

Passing of the Gavel:

President Suzanne Tolley passed the gavel to Greg Herbert, First Vice-President. Greg stated that he was very excited about the upcoming year and communicated to all members the importance of being involved in TSABAA.

Past President Ken Welch presented outgoing president Suzanne Tolley with a plaque and gavel in appreciation for her hard work this year and thanked Suzanne for her leadership and contributions to TSABAA.

Adjournment:

There being no further business, the meeting was adjourned by Suzanne Tolley at 11:00 a.m.

Respectfully submitted:

Michael Doerr, Secretary
Texas State Agency Business Administrators' Association



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Treasurer Report - Fiscal Year 2009

As of June 19, 2009

	<u>Budget FY2009</u>		<u>Actual FY2009</u>		<u>Variance Over/(Under)</u>
Beginning Cash Balance - 9/1/08			45,581.31		
Receipts					
Advertisements	0.00		0.00		0.00
Memberships	6,375.00	(85 @ \$75)	5,100.00	68	(1,275.00)
2008 Midwinter Conference	10,000.00		9,360.00		(640.00)
2009 Annual Conference	40,000.00		29,324.07		(10,675.93)
Other Miscellaneous	0.00		0.00		0.00
Prior Year Conferences	523.00		679.80		156.80
Total Cash Revenue	<u>56,898.00</u>		<u>44,463.87</u>		<u>(12,434.13)</u>
Disbursements					
2009 Annual Conference	40,000.00		6,391.15		33,608.85
Bi-Monthly Meetings	250.00		0.00		250.00
Awards Committee	1,500.00		1,260.81		239.19
Bylaws Committee	100.00		0.00		100.00
Executive Committee	400.00		233.93		166.07
2009 Fidelity Bond	500.00	Note 1	500.00		0.00
Membership	200.00		0.00		200.00
2008 Midwinter Conference	10,000.00		10,650.93		(650.93)
Miscellaneous	238.00		58.76		179.24
Newsletter	1,900.00		1,500.00		400.00
Postage	100.00		10.83		89.17
Web Page	460.00		466.72		(6.72)
CPE Sponsor Fee	750.00		750.00		0.00
Future Conference	500.00		500.00		0.00
Previous Conference	18,309.22		18,309.22		0.00
Total Cash Expenditures	<u>75,207.22</u>		<u>40,632.35</u>		<u>34,574.87</u>
Revenues Over/(Under) Expenditures	<u>(18,309.22)</u>		<u>3,831.52</u>		<u>22,140.74</u>
Ending Cash Balance - 06/19/09			<u>49,412.83</u>		

Note1 - Fidelity Bond expires 1/1/09, renewal will be effective through 1/1/12

Respectfully Submitted,
Sandra Woodruff, Treasurer



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ANNUAL CONFERENCE COMMITTEE REPORT 40th Annual Summer Conference 2009, Corpus Christi

June 16, 2009

Greg Herbert, President
TSABAA Members

On behalf of the Annual Conference Committee, this report is respectfully submitted.

It was a difficult conference to budget and estimate attendance for. With Travel budgets cut and the end of the regular legislative session looming, we anticipated low registration numbers. Although registrations were slow coming in early on we have been pleasantly surprised by the number of pre-registrations to date. We are less than a week away from the start of the conference and expect to pull in a few late registrations. At the present time, 118 members, 3 non-members, 1 spouse and 2 retirees are registered to attend the conference. We also have 6 guests who have signed up to attend Casino Night.

Each member serving on the Annual Conference Committee deserves acknowledgement and special recognition for their contributions and efforts in the planning of the 40th Annual Summer Conference.

Joani Bishop and the Program Subcommittee have put together a great program to include a variety of both timely and educational topics. A conference presentation will be made by Meagan Johnson called Zap the Gap! (How to Maintain your Sanity While Working with Four Generations). Madeleine York will do a presentation called Using Personal Style to Be a More Effective Leader. We have George Lillig presenting on leveraging the use of visual technology to reduce costs and increase accessibility – a timely topic for today's limited travel budgets. Andrea Gappmeyer of O.C. Tanner will present "the Carrot Principle". We have numerous Comptroller presentations –Stacey Hassin and Jonathan Judge will present the Care and Feeding of Birds. Rob Coleman will provide an economic funds stimulus update. We'll get a legislative update from Karen Campbell and Geoffrey Hood and Suzy Whittenton will give an update on ERP. Stuart Hamm will present on Surplus Property and Leo Collas will do a presentation on the FMQuery tool. As you can see, it will be a varied and informative session.

Local Arrangements Chair, Ellen Baker, coordinated terrific menu selections, meeting space and entertaining events. Pamela Darden, Registration Chair, was responsible for organizing and preparing pre-registration for a smooth on-site registration process. David Cravatt and the

Publicity and Printing Subcommittee did an outstanding job designing and producing our program books and soliciting a good number and wide variety of door prizes. I also coordinated the vendor exhibitors and sponsors this summer. Our vendors were very generous this year with sponsorships as well as stuffer items for the registration bags, casino prizes and door/exhibit prizes. Currently, there are 11 exhibitors and a total of 35 vendors pre-registered to attend the conference.

We would also like to extend our appreciation to Carol Willis for her continuous updates to the web-site, the registration reminders and updates forwarded to members, via e-mail.

I'd like to thank Bill Holland for his assistance in putting together our 2nd Annual Golf tournament. Although the timing of our event coincides with Father's Day, we have enough state employees and vendors signed up to enjoy a great tournament!

Thank you Greg for the opportunity to serve as the Annual Conference Chair and for your support through this entire process. While planning for this conference has been a challenging experience it has also been very rewarding and has given me a great opportunity to get to know and work with some very talented and professional individuals.

Sincerely,

Lori Trank
Chair, Annual Conference Committee



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January 14, 2009

Greg Herbert, President
Members of TSABAA

I have examined the financial records of the Texas State Agency Business Administrators' Association for the year ended August 31, 2008. The examination was based upon the Treasurers' statements dated the same date as well as the bank statements and reconciliations.

The following statements have been prepared from the available financial records using the accrual basis of accounting:

Statement of Assets, Liabilities, and Fund Balance as of August 31, 2008
(includes comparative totals for August 31, 2007)

Statement of Revenues, Expenditures, and Changes in Fund Balance for the period ended August 31, 2008 and for the Year Ended August 31, 2007.

In my opinion, the financial statements present fairly the financial position of the Texas State Agency Business Administrators' Association and changes in financial position for the period ended August 31, 2008.

Sincerely,

Brenda Stott
Chair, Audit Committee



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2009 AWARDS COMMITTEE REPORT

One of the major functions of the Awards Committee is to solicit, receive, and review nominations for the Administrator of the Year Award and to provide nominee evaluations to the Executive Committee. The Executive Committee designates an individual to be recognized for his or her outstanding service and leadership to state agency administration.

The criteria for the award was included on the Nomination Form and Instructions and published on the TSABAA Website in March 2009. Nominations were solicited by sending letters to every agency head and an email blast to all TSABAA members. Nominations were accepted through May 1, 2009. The committee received and evaluated a total of ten nominations and ranked the candidates according to points awarded for each evaluation category. The Executive Committee reviewed the committee recommendation and voted to recognize **XXXXXXX** to receive this year's Administrator of the Year Award.

The committee would like to thank each agency head who took the time to submit a nomination for this award. All of the nominees are possessing of distinguished careers in state government and we appreciate the broad agency participation in this process.

The committee is also charged with coordinating the 2009 retirees to be honored at the annual conference and with purchasing the awards for the various officers, chairs, and honorees. We expect to honor **2** retiring members at the 2009 annual conference.

On behalf of the other committee members, I would like to thank the Executive Committee for the opportunity to have served on the Awards committee and to have been a part of this important process.

Respectfully submitted,

The 2009 Awards Committee
Phillip Ashley, Chair
Laura Font
Vince Houston
Brenda Stott
Suzanne Tolley



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CONSTITUTION, BY- LAWS AND RESOLUTIONS COMMITTEE COMMITTEE REPORT

June 18, 2009

Mr. Greg Herbert, President TSABAA
Members of TSABAA

Amendment Proposed:

The Constitution, By-Laws and Resolutions Committee proposed one amendment to be considered at the annual business meeting. The amendment changes the language in the By-Laws relating to designating three additional committees as "Standing Committees." The proposed change would add the "Continuing Professional Education Committee", the "Vendor Committee", and the "Website Committee" to the current group of committees designated as Standing Committees. The proposed change would create a more permanent designation for these committees.

The proposed change affects By-Laws, Paragraph 2, Section 3: Standing Committees. It also changes Section 13: Special Committees to Continuing Professional Education, and adds Section 14: Vendor, Section 15: Website, and Section 16: Special Committees.

One resolution has been prepared to be presented at the business meeting of the 40th Annual Conference. This proposed resolution honors the Administrator of the Year.

Thank you for the honor to serve on the Committee.

Very truly yours,

Laura C. Font, CPA, Chair
Constitution, By-Laws, and Resolutions Committee



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CONTINUING PROFESSIONAL EDUCATION COMMITTEE REPORT - JUNE 2009

It has been my pleasure to serve as the Chairman of the Continuing Professional Education Committee.

Since 1986, the Association has been a registered provider of Continuing Professional Education for Texas Certified Public Accountants by the Texas State Board of Public Accountancy. Since the Board of Public Accountancy does not approve or register specific courses, it is the responsibility of each licensee to determine whether a course meets the requirements for professional competence. The sponsor's identification number from the Texas State Board of Public Accountancy is 02013.

Courses provided by the Association to date for Fiscal Year 2009 include:

<u>Course#</u>	<u>Course Description</u>	<u>CPE Hours</u>
09-01	September 25, 2008 Bi-Monthly Meeting	2
09-02	November 13, 2008 Bi- Monthly Meeting	2
09-03	February 19, 2009 Mid-Winter Conference	10
09-04	April 9, 2009 Bi-Monthly Meeting	2
09-05	May 29, 2009 Bi- Monthly Meeting	2
09-06	June 22- 24, 2009 Annual Summer Conference	12

Respectfully submitted,

Vincent Houston



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MEMBERSHIP COMMITTEE REPORT JUNE 2009

Paid agency memberships as of June 2009	68
Memberships not renewed /Agency transferred	22
New Memberships	2
Total Memberships at June 2009	68

Respectfully submitted

Sylvia Casas
Membership Committee Chair

MEMBERSHIP COMMITTEE REPORT

Agency Name	Number	2009
Paid		
Texas State Senate	101	\$ 75
Texas Legislative Council	103	\$ 75
Sunset Advisory Commission	116	\$ 75
Supreme Court	201	\$ 75
Board of Law Examiners	203	\$ 75
Office of the Court Administration	212	\$ 75
Office of the Governor	301	\$ 75
Office of the Attorney General	302	\$ 75
Comptroller of Public Accounts	304	\$ 75
General Land Office	305	\$ 75
Texas State Library-Archives Comm	306	\$ 75
Secretary of the State	307	\$ 75
State Auditor's Office	308	\$ 75
State Securities Board	312	\$ 75
Department of Information Resources	313	\$ 75
Texas Workforce Commission	320	\$ 75
Employees Retirement System	327	\$ 75
Texas Real Estate Commission	329	\$ 75
Housing and Community Affairs	332	\$ 75
Texas Public Finance Authority	347	\$ 75
Bond Review Board	352	\$ 75
Office of Rural Community Affairs	357	\$ 75
State Office of Administrative Hearing	360	\$ 75
Texas Lottery Commission	362	\$ 75
Texas Residential Construction Commission	370	\$ 75
Adjutant General	401	\$ 75
Texas Veterans Commission	403	\$ 75
Commission on Jail Standards	409	\$ 75
Texas Savings and Loan Department	450	\$ 75
Department of Banking	451	\$ 75
Texas Department of Insurance	454	\$ 75
Railroad Commission	455	\$ 75
Alcoholic Beverage Commission	458	\$ 75
Board of Architectural Examiners	459	\$ 75
Board of Professional Engineers	460	\$ 75
Consumer Credit Commission	466	\$ 75

Credit Union Department	469	\$	75
Texas Public Utility Commission	473	\$	75
Texas Racing Commission	476	\$	75
Comm on State Emergency Communications	477	\$	75
State Office of Risk Management	479	\$	75
Board of Professional Geoscientists	481	\$	75
Texas Board of Nursing	507	\$	75
Texas Funeral Service Commission	513	\$	75
Texas Optometry Board	514	\$	75
Board of Pharmacy	515	\$	75
Board of Examiners of Psychologists	520	\$	75
Health and Human Services	529	\$	75
Exec Council of Physical & Occ Ther E	533	\$	75
Department of State Health Services	537	\$	75
Department of Assistive and Rehab Services	538	\$	75
Department of Aging and Disability Services	539	\$	75
Cancer Prevention and Research Institue of TX	542	\$	75
Texas Animal Health Commission	554	\$	75
Board of Vet Medicine Examiners	578	\$	75
Water Development Board	580	\$	75
Texas Comm on Environmental Quality	582	\$	75
Texas Department of Transportation	601	\$	75
Texas Juvenile Probation Commission	665	\$	75
Texas Youth Commission	694	\$	75
Texas Department of Criminal Justice	696	\$	75
Texas Education Agency	701	\$	75
Texas Engineering Experiment Station	712	\$	75
School for the Blind/Visually Impaired	771	\$	75
School for the Deaf	772	\$	75
TX Higher Ed Coordinating Board	781	\$	75
Parks & Wildlife Department	802	\$	75
State Preservation Board	809	\$	75

	68	\$	5,100
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Greg Herbert, President
Members of TSABAA

The 29th Annual Mid-Winter conference was held December 3rd – 5th at the Inn of the Hills Conference Center and Resort in Kerrville, Texas. There were approximately 115 registered attendees, representing more than 40 agencies.

The conference began on Wednesday evening with a welcome reception for all participants, providing an opportunity to make new acquaintances and renew old ones. Thursday morning started with a presentation on *Behind the Scenes of the LBB* by John Barton from the Legislative Budget Board. Following that was a presentation by Geoffrey Hood from the State Comptroller's Office on *What's New in Travel*. Next, there was a presentation on *Leading Through Actions: Responding vs. Reacting and Building Trust* by Monica Scarmado, President, Variate Consulting.

Following lunch, the afternoon was filled with useful information including a presentation on *Keys to Effective Communication*, by Steve Tamez, David Galanski, and Jonathon Judge, from the State Comptroller's Office. Following that was a presentation on *Legislative Outlook; Predictions and Reminiscences*, by Ross Ramsey, Editor, Texas Weekly. Next there was a presentation on *The Economic Downturn and How It's Affecting Our Pensions*, by Cathy Terrell, from the Employees Retirement System. Thursday's training ended with a presentation on *How to Prepare for Legislative Hearings*, by Billy Hamilton, from the LBJ School of Public Affairs. Thursday evening, participants gathered in the "Networking and Idea Exchange Center" to share their thoughts and discuss the topics for the day.

Friday morning's training opened with a presentation by Dr. W.E. "Bill" Thorn who presented on *Communicating for Success*. Following that was a presentation on *ERP Update/ERP Panel What Your Agency Can Do No to Prepare/Lesson Learned*. Presenters include Suzy Whittenton, State Comptroller's Office, Bill Briggs, Total Project Management, Machel Pharr, Department of State Health Services, and Shirley Beaulieu, Texas Education Agency. Friday's training ended with a *Legislative Update*, by Don Green, with the Texas House of Representatives.

In addition to the presenters, the success of the conference was a direct result of the time and effort contributed by the sub-committee chairs and all of their respective committee members. The committee chairs were: Program, Joani Bishop; Registration, Sylvia Casas; Local Arrangements, Carol Oberrender; Publicity and Printing, David Cravatt and Donne Hodde; Hospitality, Suzanne Tolley; and Vendor, Lori Trank. A special thanks to Brian Millington for being the Conference Emcee. All of the volunteers are to be commended for their dedication to the success of the conference.

Respectfully submitted,

Suzanne Tolley, Midwinter Conference Co-Chair
Michael Doerr, Midwinter Conference Co-Chair



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Annual Report – Newsletter Committee

This was a great year to be working with the 2009 Newsletter Committee. The commitment of the team and the outstanding quality of their work continues to astound me. We hope the TSABAA members enjoyed and benefited from the articles included in this year's issues. As chair of the 2008 Newsletter Committee, I would like to thank the following news writers, editors, and Web master for their dedicated service to the committee:

Paul Campbell Texas Department of Transportation
Vince Houston Board of Professional Geoscientists
Joni Sager Comptroller of Public Accounts
Ben Strauser Comptroller of Public Accounts
Carol Willess Pharmacy Board

This year we produced four issues of the Administrator. A fifth issue will follow the annual conference. The following issues were produced during the past year:

Volume 26, Number 3 – August 2008

Volume 26, Number 4 – November 2008

Volume 27, Number 1 – February 2009

Volume 27, Number 2 – May 2009

We contract with a graphics designer to design and layout the newsletter. Our committee member, Carol Willess, posts the finalized version of each issue to the TSABAA Web site and issues an e-notification with the Web link to our mailing list members.

Current and past issues of *The Administrator* are available on the TSABAA Web site at www.tsabaa.com. We appreciate the support of the all committee members, the Executive Committee and the TSABAA membership that contributed to the articles and production of this year's *Administrator*.

Respectfully Submitted,
David Galanski, CPA, MPA
Comptroller of Public Accounts



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Program Committee Report

Objective

The bi-monthly program committee develops programs and arranges speakers and meeting space for schedule meetings.

Summary of Activities

Conducted four Bi-Monthly Meetings between September –June

Currently developing the bi-monthly meeting

Participation by an estimated 150 plus attendees

2 hours of CPE Credit awarded for each class

Topics Covered

September 2008

Electronic Data Destruction

Matt Samuelson, Senior Investigator, State Auditor's Office

November 2008

Risk Management for Fiscal Officers

Helen Young, Deputy Commissioner of Internal Audit, Texas General Land

February 2009

Older Workers, Younger Bosses: The New Paradigm

Jo Dale Guzman, Professional Development Manager, State Auditor's Office

April 2009

Ever Wonder Where Your Human Resources Data Goes?

Stacey McClure, Senior Classification Analyst, State Auditor's Office

Committee Members – Bi-Monthly Program

Greg Herbert
Carol Oberrender

Office of the Attorney General
State Auditor's Office



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On 4/16/09 an e-mail invitation was sent to approximately 90 vendor contacts announcing the annual summer conference and 2nd annual golf tournament. As other vendor names became available and advertisements were posted in the Texas Government Insider, they were contacted by us or they contacted us regarding interest in the association/conference. As of 6/15/09 we have the following vendor commitments:

Exhibit Booths:

BI Inform, Inc. (New Vendor)
Dun & Bradstreet (New Vendor)
Goodwill Industries of Central Texas
La Quinta Hotel Management LLC
Lone Star Overnight (New Vendor)
Neubus, Inc. (also sponsoring a Casino Night prize)
Pitney Bowes (New Vendor)
Shoppa's Material Handling (also sponsoring a Casino Night prize)
Texas Correctional Industries (New Vendor)
Texas State Comptroller of Public Accounts
York Career Development, Inc. (Speaker)

Platinum Sponsors:

BI Inform, Inc.
Neubus, Inc.

Silver Sponsors:

Allied Consultants

Bronze Sponsors:

Goodwill Industries of Central Texas
Neos Consulting Group
Salvaggio, Teal & Associates (also sponsoring a Casino Night prize)

Vendor Attendees:

Randy Miller – Eurosoft, Inc. (New Vendor)
Bill Briggs - TPMG (also contributing a Casino Night prize)
Danna Stedman – Austin Ribbon & Computer (New Vendor)
Jane Scott – cPubs (New Vendor)
Liz Harder – Harder Consulting (New Vendor)
Neal Nolan – GoVantage (New Vendor)
Lynn Nolan – GoVantage (New Vendor)

Some exhibitors will also have door prize drawings after the break on Tuesday afternoon.

We have 9 business card advertisements in the conference program.

Submitted by
Lori Trank, Committee Chair
June 15, 2009



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June 18, 2009

Greg Herbert, President
Members of TSABAA

It has been an absolute pleasure serving as Chair of the Website Committee.

The website, <http://www.tsabbaa.com>, was updated routinely with information regarding Bi-Monthly Meetings, Conferences, Membership information, as well as new editions of *The Administrator*.

As of today, there are 514 participants subscribing to TSABAA's list server. These subscribers receive e-mails containing important news and announcements regarding TSABAA. This method continues to serve as a quick and efficient way to disseminate information to TSABAA participants.

Your comments or questions concerning TSABAA's web site may be directed to me at (512) 305-8032 or carol.willess@tsbp.state.tx.us.

Sincerely,

Carol L. Willess
TSABAA Web Site Committee Chair